



ಕರ್ನಾಟಕ ಸರ್ಕಾರ
ಕೆ.ಆರ್.ಪೇಟೆ
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CERTIFIED COUNCIL RESOLUTION

The Council at its Special Council Meeting held on the 30th May 2022 under:

AGENDA ITEM NO. 10 FINAL BUDGET AND INTEGRATED DEVELOPMENT PLAN
FOR FINANCIAL YEAR 2022/2023 2022/2023

RESOLVED AS FOLLOWS:

1. Council approved the Final Budget/Integrated Development Plan as well as the final Medium-Term Revenue and Expenditure (MTREF) Budget for 2022/2023-2024/2025 financial year.
2. Council approved the following budget related policies which were considered in the preparation of the final budget/IDP and are tabled together with the budget/IDP as follows:
 - 2.1. Water and Sanitation Tariff policy
 - 2.2. Indigent policy
 - 2.3. Free Basic Water Policy
 - 2.4. Credit control and debt collection policy
 - 2.5. Investment and cash management policy
 - 2.6. Asset management policy
 - 2.7. Funding and reserves policy
 - 2.8. Supply chain management policy
 - 2.9. Virement policy
 - 2.10. Budget policy
 - 2.11. Blacklisting policy
 - 2.12. Petty cash policy
 - 2.13. Acting policy
 - 2.14. Cost Containment policy
 - 2.15. Secondment policy
 - 2.16. Overtime policy
 - 2.17. Relocation policy
 - 2.18. Service Standards
 - 2.19. Political Support staff policy
 - 2.20. Recruitment Selection and appointment policy
 - 2.21. Subsistence and Travelling allowance policy
 - 2.22. Individual Performance Management and Development System policy

- 2.23. Subsidized Motor Transport Scheme policy
- 2.24. Bursary Policy
- 3. Council resolved that a workshop on policies be arranged for Councillors.

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CERTIFIED AS TRUE RESOLUTION
COUNCIL SECRETARY
TSOANE A

13/07/12
DATE



SEKHUKHUNE
District Municipality

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SEKHUKHUNE DISTRICT MUNICIPALITY

FINAL RELOCATION POLICY 2022/ 2023.

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RELOCATION POLICY

1. PURPOSE

To compensate an employee staying more than 80 kilometres from the Offices of the Sekhukhune District Municipality (SDM) the actual cost for traveling and accommodation but within the country incurred upon his/her appointment.

2. AUTHORITY

- 2.1 Municipal Systems Act 32 of 2000
- 2.2 Municipal lost Contained Resolutions 2019
- 2.3 Municipal Finance Management Act, 56 of 2003
- 2.4 Transport Policy per SDM
- 2.5 Labour Relations Act 66 of 1995.

3. TRANSPORT AND STORAGE OF HOUSEHOLD AND PERSONAL EFFECTS

- 3.1 Subsistence and traveling expenses incurred by an employee will be met by the GSDM for actual cost incurred for travel and subsistence during the move to the new place of work.
- 3.2 The expenses incurred regarding the household and personal effect of an employee shall be met from the SDM's funds. These expenses include:
 - 3.2.1 Packing of personal effects
 - 3.2.2 Transporting of personal effects
 - 3.2.3 Storage of personal effects
 - 3.2.4 Unpacking of personal effects
 - 3.2.5 All-inclusive risk insurance

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3.3 The following conditions are applicable:

- 3.3.1 The acquisition of the above service shall be in accordance with the procurement policy for the SDM.
- 3.3.2 A list of personal effects should be submitted to the Department of Corporate Service for the purposes of procuring services mentioned in sub-paragraph 3.2 above.
- 3.3.3 The employee should inspect his/her personal effects and any damage or loss detected should be carefully noted and immediately reported to the packer or carrier. A copy of the delivery note should be forwarded to the Department of Corporate Service for payment if the service was satisfactorily rendered. The office will not pay the service provider if the service rendered was not satisfactory.
- 3.3.4 If the employee wishes to make use of personal or private transport, motivation should be submitted to the Department of Corporate Service for approval thereof. The request should detail the kilometres to be travelled and the engine capacity of the vehicle. The kilometre tariff at the Department of Transport rate will be paid. No insurance cover will be paid for by the SDM. This option should be substantially cheaper than the costs of the registered service provider; otherwise, this option will not be approved.
- 3.3.5 This benefit must be used within a period of six months after the employee became entitled to the benefit, or motivation should be submitted to extend this period.

3.4 INTERNAL ACCOMODATION

- 3.4.1 The SDM can provide interim accommodation to assist newly appointed employees for only one (1) month.

3.4.2 The employee shall agree in writing to repay the SDM's expenditure for relocation if he/she should leave the SDM in a year or less.

3.5 POLICY REVIEW

The policy to be reviewed annually, and as and when necessary.

APPROVAL OF THE POLICY

Approved by the Council on this----- day of 2022

Cllr Chego

13/06/2022
Date

Cllr. Julia Lata Mathebe
Executive Mayor

Date